

Ready Stand Packages, Page 73

3

3rd Party Billing Request, Page 59

4

4-11: Ready Stand Options Accessories Order Form, Page 68

6

6-11: Raw Space Hardwall Order Form, Page 87

A

Admission Policy, Page 17

Advance Shipping Labels, Page 77

Application for use of Outside Contractor, Page 23

Audio Visual, Page 142

B

Board of Directors, Page 8

Booth Layout Form, Page 57

Booth Packages, Page 13

Booth Security, Page 136

C

Carpet Order Form, Page 84

Certificate of Liability Insurance: SAMPLE COPY, Page 96

Convenience Package Order Form, Page 90

Converting Meters to Feet, Page 66

Converting Square Meters to Square Feet, Page 67

Cover Letter, Page 5

D

Digital File Preparation, Page 100

Direct Shipping Labels, Page 78

Directory Ad Specifications, Page 54

Domestic Shipping Quote Form: GES Logistics, Page 80

E

Event Staff Listing, Page 7

Exclusive Providers at Mandalay Bay, Page 105

Exhibit Hanging Sign Order Form, Page 104

Exhibitor Appointed Contractor: Notice of Intent to Use, Page 97

Exhibitor Deadline Schedule, Page 9

F

Fire Regulation Information, Page 40

Floral Order Form, Page 133

Form A, Page 19

Form B, Page 20

Free Marketing & Promotional Opportunities, Page 46

Freight Service Questionnaire, Page 79

Furniture & Accessories Order Form, Page 85

Furniture Package Order Form, Page 86

G

G-1: Show Information , Page 6

General Information, Page 14

General Information, Page 55

GES Information and Order Forms, Page 4

GES Logistics - Domestic Shipping Quote Form, Page 80

GES Terms & Conditions of Contract, Page 62

GES Transportation Plus, Page 75

Graphics & Signage Order Form, Page 99

Grid Plan Option Four Brochure, Page 72

Grid Plan Option Two Brochure, Page 70

H

Hand Carry Entrance, Page 39

Hanging Sign / Truss Labor Information, Page 101

Hanging Sign / Truss Labor Order Form, Page 103

Hanging Sign Shipping Labels, Page 102

Hardwall Exhibit System Order Form, Page 92

Hotel & Travel Information, Page 24

I

In-Booth Forklift & Labor Order Form, Page 98

Installation & Dismantling Order Form, Page 93

Insurance Brochure, Page 21

K

Key Information\Supervised Labor Checklist, Page 94

L

Lead Retrieval, Page 138

M

Mandalay Bay Services, Page 106

Marshaling Yard & Direct Deliveries Information, Page 82

Material Handling Information, Page 74

Material Handling Order Form, Page 76

Media Coordination Form, Page 48

Metric Conversion Instructions, Page 65

N

Notice of Intent to Use Exhibitor Appointed Contractor, Page 97

O

Official Service Provider Information, Page 95

Official Service Providers, Page 11

Operation of All Mechanical Lifts, Page 63

P

Paid Marketing & Promotional Opportunities, Page 49

Payment & Credit Card Charge Authorization, Page 58

Pre-Printed Outbound Material Handling Request, Page 81

R

Ready Stand Description, Page 64

Ready Stand Option One Brochure, Page 69

Ready Stand Option Three Brochure, Page 71

Rules & Regulations, Page 26

S

Sample Certificate of Insurance, Page 22

SAMPLE COPY: Certificate of Liability Insurance, Page 96

Schedule at a Glance, Page 10

Section 11: Mandalay Bay Convention Center Exclusive, Page 105

Section 12: Miscellaneous, Page 133

Section 5: Advertising & Sponsorship, Page 49

Section 6: GES Expo Services Info, Page 55

Section 7: Ready Stand Information, Page 64

Section 9: Booth Furnishings, Page 84

Shipping Labels: Advance, Page 77

Shipping Labels: Direct, Page 78

Show Checklist, Page 12

Show Site Work Rules, Page 61

Specialty Furniture Order Form, Page 88

Standard Exhibit Systems Order Form, Page 91

Stop. Think. Safety., Page 60

Supervised Labor Checklist & Key Information,
Page 94

T

Temporary Staff, Page 134

Terms & Conditions of Contract: GES, Page 62

Trade Show Tips, Page 56

V

Vehicle Placement Order Form, Page 83
